**ZONING (Planning) COMMISSION**

Minutes of Meeting held on Friday, January 20, 2017

At 7:00 P.M.

At Sterling Fire Hall Meeting Room

Members Present:

 Roger Huls

 Joe Pella

 Gary Behrens

 Ashley Moss

 Jordan Pavey

Meeting called to order at 7:03 P.M.

Pledge of allegiance lead by Ashley Moss.

Roll Call. Present: Roger Huls, Joe Pella, Gary Behrens, Ashley Moss, and Jordan Pavey.

Motion made by Gary Behrens to elect Roger Huls as chairman. Seconded by Joe Pella. Vote: Yeas: all. Motion carried.

Reading of minutes from November 21, 2016 meeting. Corrections made to item #1 of conditional use permit to include hours of operation from 1:00 P.M. to 4:00 P.M. on Sundays. Item on C-2 downtown commercial single family dwelling to read dismissed instead of tabled. Motion made by Roger Hulls to accept minutes with corrections, seconded by Ashley Moss. Vote: Yeas: all. Motion carried.

Motion by Jordan Pavey to compose a letter to be mailed out to residents and property owners notifying them that Sterling has zoning laws and where a building permit may be obtained. Letters to be mailed out with water bills, seconded by Ashley Moss. Vote: Yeas: all. Motion carried.

Motion by Roger Huls to send a letter of apology to Farmer’s Co-op. Also notify them of new village and zoning board. Ask them to have a representative attend a zoning board meeting to see if the board can help them expand.

Motion by Ashley Moss to nominate Jordan Pavey as secretary, seconded by Joe Pella. Vote: yeas: all. Motion carried.

Motion by Jordan Pavey to adjourn, seconded by Roger Huls. Vote: yeas: all.

Meeting adjourned at 7:20 P.M.

 Samantha C. Gordon

 Village Clerk